

 Radiant Distributions Ltd. is Hiring

Position: Senior Officer, HR

Location: Dhaka

Experience: 3–5 Years

Application Deadline: 05 March 2026

Employment Type: Full-Time

Radiant Distributions Limited (RDL), the sole distributor of Radiant Pharmaceuticals Limited and its affiliated companies, is looking for a qualified and experienced HR professional to join its Corporate Headquarters team.

Education

MBA/Master's in HRM from a reputed university

Professional HR certification will be an added advantage

Experience

3–5 years in Human Resources Management

Experience in disciplinary handling & DIFE compliance

Knowledge of Bangladesh Labor Law

SAP HCM proficiency preferred

Key Responsibilities

Manage headcount requisition & approval workflow

Handle end-to-end recruitment & onboarding (MGT & Non-MGT)

Administer job confirmation and SAP salary processing

Coordinate with depots & DIFE for labor compliance

Conduct training needs assessment and coordinate training programs

Benefits

Competitive salary package along with Provident Fund, Gratuity, Festival Bonus, Incentives, LFA, Group Insurance, Subsidized Lunch & other company benefits.

 Application Link: <https://jobs.bdjobs.com/jobdetails/?id=1461340&ln=1>