

WE ARE HIRING

Open Position



Executive / Sr. Executive - Supply Chain

Job Description

- Participate in the product planning processes to assure timely acquisition of materials.
- Analyze data and collaborate with internal/external supplier to determine and apply appropriate ordering, inventory, and refill policies.
- Specify the requirement of materials and ensure efficient procurement of required items.
- Sourcing, negotiating and selecting the right supplier.
- Evaluate supplier performance periodically.
- Provide necessary feedback to the Business Dept. based on the market data.
- Oversee and monitor the raw material stock position to ensure optimum stock level as per plan.

Qualification

- Bachelor degree in any discipline.
- 2–4 years of experience in related role.
- Good knowledge in Microsoft Office package.
- Excellent communication skills.

APPLY NOW

Send your resume

✉ tw_hr@twelvebd.com

Must mention the **position name** in mail subject line.

Job Location: Kawran Bazar, Dhaka

Application Deadline: 28-Feb-26

