

Business Development Department

Details & The Location-

Office Location: Sector- 11, Uttara, Dhaka

Employment Status: Full-time | Onsite Job

Internship Duration: 4 to 6 Months

Office Duration: 9:00 AM to 6:00 PM

Weekly Holiday: 2 days | Friday & Saturday

Benefits: Partially Subsidized Lunch & Free Evening Snacks | Client Referral Bonus | Monthly Performance Recognition | Gaming Facility (PS4)

Deadline: 30 April 2026

Remuneration: Paid Internship

Opportunity to be considered for a permanent position based on performance.

Responsibilities:

- Conduct calls to generate leads.
 - Collect, organize, and maintain prospective client information.
 - Assist senior team members in preparing proposals and client presentations.
 - Any other relevant task assigned by the management.
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Key Requirements:

- Strong communication skills with a confident phone presence in both English & Bangla.
 - Positive attitude and strong attention to detail.
 - Willingness and ability to learn new technologies.
 - Ability to work under supervision and learn quickly.
 - Capable of performing effectively under pressure.
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Educational Requirements:

- Graduation from any reputed university.
- Candidates with knowledge of IT and digital marketing will be preferred.
- Must have excellent English speaking and writing skills.

– Basic knowledge of MS Office tools is required.

Other Benefits:

- Festival bonus: 2 (yearly)
 - 1 paid leave per month during the internship period
 - 18 days casual & sick leaves per year (After Permanent)
 - Paternity leave, maternity leave, and bereavement leave as per company policy (After Permanent)
 - Government holidays as per company policy
 - Yearly Salary Increment based on performance
 - Yearly Tour
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How to Apply:

– If you believe you are a good fit for the position, please send your CV to hr@viserx.com with the subject “**Business Development Internship Application**”.

