

Career Opportunity at #Square Food & Beverage Ltd.


Position: Executive – Human Resources

 **Job Location: Dhaka**

Square Food & Beverage Ltd., a leading and fast-growing ISO-certified company in Bangladesh, is looking for a smart, energetic, and hardworking professional to join its HR team.

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◆ Major Responsibilities

Support employer branding, training & development activities as per annual plan

Coordinate internal & external training programs (logistics, nominations, attendance, records)

Maintain training budgets, reports & post-training evaluations

Assist in developing and delivering in-house training sessions

Support capability-building initiatives and track training effectiveness

Perform other organizational development tasks as assigned

◆ Job Requirements

Bachelor's degree in Business / Management / HRM from a reputed university

1–2 years of relevant experience preferred

Freshers are encouraged to apply

Age: Maximum 32 years (preferred)

◆ We Offer

Competitive salary & benefits

Performance-driven career growth

Excellent working environment

How to Apply

Send your updated resume to: sfbl-hr@squaregroup.com

 Subject line: App. for employment – HR Executive – Your Name

 Application Deadline: 8 January 2026