

General Guidelines for Conducting FBA Set – B Examination

1. The concerned faculty members will do their invigilation for the Set B exam. The faculty members can do internal arrangements in this regard.
2. Keep necessary number of the question papers and answer scripts in a packet and report to the exam room 15 minutes before the exam.
3. **The Department heads and representatives, with the assistance of Mr. Zahidul Karim, will coordinate the Set B exam for the courses offered by the respective departments and arrange necessary rooms in this regard.**