

Job Circular

Position: Management Trainee Officer (MTO) – Corporate Sales

Department: Group Insurance & Bancassurance

Company: Chartered Life Insurance PLC.

Location: Head Office, Dhaka

Are you a fresh graduate eager to build a rewarding career in the insurance and financial services industry? **Chartered Life Insurance PLC.** invites applications for the position of **Management Trainee Officer (MTO) – Corporate Sales** under our Group Insurance and Bancassurance Department. Join us to develop your professional skills, gain hands-on corporate sales experience, and grow into a future business leader.

Key Responsibilities

- Assist in marketing and selling Group Insurance and Bancassurance products to corporate clients and financial institutions.
- Develop and maintain strong relationships with corporate clients, banks, and business partners.
- Support senior team members in preparing proposals, presentations, and policy documentation.
- Conduct market research to identify new business opportunities and potential clients.
- Achieve assigned sales targets and contribute to overall departmental growth.
- Ensure compliance with company policies, regulatory requirements, and service standards.
- Participate in training programs and professional development initiatives.

Key Requirements:

- Bachelor's or Master's degree in BBA, MBA, Marketing, Finance, Management, Economics
 - Strong communication and interpersonal skills
 - Passion for sales and relationship management
- Fresh graduates are highly encouraged to apply, 1 or 2 years' experience could be considered.

What We Offer:

- Structured training and career development program
- Competitive salary and performance-based incentives
- Professional growth opportunities in the corporate insurance sector
- PF, Gratuity, Leave encashment, subsidized lunch, mobile ceiling, festival bonus, 5 days working and an excellent work environment.

Apply Now:

Send your updated CV to hr@chartereditbd.com

Subject: Application for MTO – Corporate Sales (Group Insurance & Bancassurance)

Application Deadline: 15th April 2026