

**Shwapno** is looking for a dedicated **Senior Executive, Quality Assurance & Audit** to join our team. If you have a strong background in food technology, agriculture, or food safety, and are passionate about ensuring quality, compliance, and continuous improvement across production facilities, we would love to meet you!

## Senior Executive, Quality Assurance & Audit

### Key Responsibilities:

- Ensure finished goods meet quality specifications and comply with BDS standards and company guidelines.
- Check, analyze, and monitor raw materials (RM), packaging materials (PM), and semi/finished goods (SFG) as per established standards
- Ensure all laboratory tests and activities at PLB factories comply with Good Laboratory Practices (GLP).
- Maintain and update BMR (Batch Manufacturing Records) and documentation to ensure accuracy and completeness.
- Conduct routine quality and safety audits at PLB factories and outlets as per schedule.
- Prepare audit reports and share findings with relevant stakeholders for corrective actions.
- Develop and revise SOPs, specifications, and guidelines for PLB factory operations.
- Conduct Root Cause Analysis (RCA) for quality issues and customer complaints and Corrective and Preventive Action (CAPA) as required
- Perform any additional tasks assigned by the supervisor or management.

### Educational & Experience Requirements:

- Bachelors in Food Technology, Agriculture, Fisheries, or a related field from a reputed university.
- Minimum 2 years of experience in food quality assurance, auditing, compliance, or production (freshers may be considered for junior roles).
- Strong knowledge of QMS, HACCP, GMP, and food safety standards with proficiency in MS Office and documentation.
- Must have analytical, auditing, and problem-solving abilities along with good communication and reporting skills.
- Ability to work independently across factory and outlet environments.

"We offer a collaborative work culture, professional growth opportunities, and performance-linked benefits for the right candidate.", Other Benefits: Two Festival Bonus, Mobile Allowance, Subsidize Lunch, LFA, Gratuity, and PF



**We're  
HIRING**

**Email your resume:**

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**Application Deadline**

**31-12-25**